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COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

Monday, June 17, 2024
3:30 PM
Board of Education Conference Room

MINUTES

BOARD MEMBERS PRESENT : Margo Gignac and Donna Antonacci.

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III.

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni.

1. **MEETING OPENING**
   1.1. Call to Order
   D. Antonacci called the meeting to order at 3:43 PM.

   1.2 Roll Call
   M. Gignac and D. Antonacci present. S. Tracey-Calash was not present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct.
   No public comment.

3. ***CONSENT AGENDA**
   3.1. *Approval of minutes from Policy Committee Meeting on June 13, 2024.
   Motion by: M. Gignac
   Motion to approve minutes from June 13, 2024 Policy Committee Meeting.
   Second: D. Antonacci
   Roll Call: All in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on Policy 1411 *Law Enforcement Officials.*
   Motion by: D. Antonacci

Motion to revise Policy 1411 *Law Enforcement Officials* based on feedback from the Board at the June 4, 2024 Board of Education meeting. Policy 1411 *Law Enforcement Officials* will go to the Full Board for Second Read at the next Board of Education meeting.

Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

4.2 *Discussion and Possible Action on Policy 2130 *Job Descriptions.*

The Committee discussed Policy 2130 *Job Descriptions* and made non-substantive policy changes that will be brought to the Full Board for First and Second Read at the next Board of Education meeting.

4.3 *Discussion and Possible Action on Policy 2141 *Recruitment and Appointment of Superintendent.*

Motion by: D. Antonacci

Motion to strike Policy 2141 *Recruitment and Appointment of Superintendent* because it is already covered in Bylaw 9000 Section 2C. Policy 2141 *Recruitment and Appointment of Superintendent* will go to the Full Board for First Read at the next Board of Education meeting.

Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

4.4 *Discussion and Possible Action on Policy 2151 *Recruitment of Administrative Staff.*

The Committee discussed Policy 2151 *Recruitment of Administrative Staff* and made non-substantive changes that will be brought to the Full Board for First and Second Read at the next Board of Education meeting.

4.5 *Discussion and Possible Action on Policy 2151-R *Recruitment of Administrative Staff Regulation*.

The Committee discussed Policy 2151-R *Recruitment of Administrative Staff Regulation*, Superintendent Sullivan stated that he will get Human Resources Coordinator Pauline Goetz's opinion and input on possible revisions. No action was taken at this time.

4.6 *Discussion and Possible Action on Policy 2400 *Evaluation of Superintendent and Other Administrators*

Motion by: D. Antonacci

Motion to table Policy 2400 *Evaluation of Superintendent and Other Administrators* until the next Policy Committee meeting in order to get Committee Member S. Tracey-Calash's input. D. Antonacci will also work on Policy 2400 *Evaluation of the Superintendent and Other Administrators* and have possible revisions to show at the next Policy meeting.

Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

4.7 *Discussion and Possible Action on Series 2000 Policies.

Motion by: M. Gignac

Motion to strike Policy 2210 *Administrative Leeway in Absence of Board Policy*

because it is already the responsibility of the Superintendent to inform the Board of the new necessary policies. Policy 2210 *Administrative Leeway in Absence of Board Policy* will be brought to the Full Board for First Read at the next Board of Education meeting.

Second: D. Antonacci
Roll Call: All in favor
Vote: Motion carried

Motion by: M. Gignac

Motion to strike Policy 2220 *Representative and Deliberative Groups* because it is beyond the purview of the Board. Policy 2220 *Representative and Deliberative Groups* will be brought to the Full Board for First Read at the next Board of Education meeting.

Second: D. Antonacci
Roll Call: All in favor
Vote: Motion carried

The Committee discussed Policy 2231 *Policy and Regulations Systems* but no action was taken at this time.

Motion by: M. Gignac

Motion to strike Policy 2232 *Standard Announcements (Dismissal of Classes/Teachers)* because it is beyond the purview of the Board. Policy 2232 *Standard Announcements (Dismissal of Classes/Teachers)* will be brought to the Full Board for First Read at the next Board of Education meeting.

Second: D. Antonacci
Roll Call: All in favor
Vote: Motion carried

Motion by: M. Gignac

Motion to strike Policy 2250 *Monitoring of Product and Process Goals* because it is beyond the purview of the Board. Policy 2250 *Monitoring of Product and Process Goals* will be brought to the Full Board for First Read at the next Board of Education meeting.

Second: D. Antonacci
Roll Call: All in favor
Vote: Motion carried

Motion by: D. Antonacci

Motion to strike Policy 2300 *Code of Ethics* because it is redundant with applicable law, unnecessary given that there are administrative job descriptions approved by the Board and administration must adhere to the Connecticut Code of Professional Responsibility. Policy 2300 *Code of Ethics* will be brought to the Full Board for First Read at the next Board of Education meeting.

Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

Motion by: D. Antonacci

Motion to strike Policy 2300.1 *Code of Professional Responsibility for School Administrators* because it is redundant with applicable law, unnecessary given that there are administrative job descriptions approved by the Board and administration must adhere to the Connecticut Code of Professional Responsibility. Policy 2300.1 *Code of*

Professional Responsibility for School Administrators will be brought to the Full Board for First Read at the next Board of Education meeting.

Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

Motion by: D. Antonacci
Motion to table Policy 2500 *Administrative Reports* until the next Policy Committee Meeting to get input from Committee Member S. Tracey-Calash.

Second: M. Gignac
Roll Call: All in favor
Vote: Motion carried

4.8 *Discussion and Possible Action on Series 3000 Policies
The Committee has tabled this until the next meeting.

5. ADJOURNMENT

Adjournment
Motion by: M. Gignac
Motion to adjourn.
Second: D. Antonacci
Roll Call: All in favor
Vote: Motion carried

D. Antonacci adjourned the meeting at 5:00 PM

Respectfully submitted,

Alyssa Fratoni
Executive Assistant to the Superintendent